



**REQUEST FOR QUOTATION (RFQ)  
(Goods)**

ADVERTISEMENT	DATE: June 29, 2016
	REFERENCE No. RFQ: RFQ/08/2016 - INMG

Dear Sir / Madam:

1. We kindly request you to submit your quotation for **Supply and Delivery of IT Equipments and accessories for INMG**, as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.
2. Quotations may be submitted on or before **July 15, 2016, 15:30H Cabo Verde time** via e-mail, or courier mail to the address below:

**The Joint Office of UNDP, UNFPA and UNICEF**  
Av. OUA, Achada Santo António – C.P. 62, Praia, Cape Verde  
Attn: Operations Unit  
**Tel. 238 2609600, Fax. 238 262 1404**  
**Email address for electronic submissions:**  
[procurement.cv@cv.jo.un.org](mailto:procurement.cv@cv.jo.un.org)

**Marking of Quotations:** Quotations submitted via email or in sealed envelopes should be marked in the subject of email and Quotations as follows: **“Company’s name, RFQ/08/2016 - INMG”**.

3. Quotations submitted by email must be limited to a maximum of 10 MB, virus-free and no more than two email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.
4. It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

5. Ensure compliance with the following requirements and conditions pertaining to the supply of the abovementioned goods or non-consultant services:

5.1	Delivery Terms [INCOTERMS 2010] <i>(Link this to price schedule)</i>	<input checked="" type="checkbox"/> DAT Praia, Cabo Verde
5.2	Customs clearance, if needed, shall be done by:	<input checked="" type="checkbox"/> UNDP
5.3	Exact Address/es of Delivery Location/s (identify all, if multiple)	Edifício das Nações Unidas, Av. OUA, Achada Santo Antonio, Praia, Ilha de Santiago
5.4	UNDP Preferred Freight Forwarder, if any	N/A
5.5	Distribution of shipping documents <i>(if using freight forwarder)</i>	N/A
5.6	Latest Expected Delivery Date and Time <i>(if delivery time exceeds this, quote may be rejected by UNDP)</i>	<input checked="" type="checkbox"/> 3 to 4 Weeks from the issuance of the Purchase Order (PO)
5.7	Delivery Schedule	<input checked="" type="checkbox"/> Required
5.8	Packing Requirements	As per International Standard for shipment and handling of computers and other IT related equipments, including Markings.
5.9	Mode of Transport	<input checked="" type="checkbox"/> AIR
5.10	Preferred Currency of Quotation	<input checked="" type="checkbox"/> United States Dollars <input checked="" type="checkbox"/> or any convertible currency; however local suppliers will be paid in local currency (CVE). Local suppliers who choose to submit offers in USD will be paid in local currency at the UN Exchange rate at the time of payment.
5.11	Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> Must be exclusive of VAT and other applicable indirect taxes
5.12	After-sales services required	<input checked="" type="checkbox"/> Warranty on Parts and Labor for minimum period of 3 Years <input checked="" type="checkbox"/> Technical Support <input checked="" type="checkbox"/> Others Bidder should provide contact details of local company who will provide after-sale services in Praia or provide another solution and comprehensive plan for after –sales in case of absence of local representative.

5.13	Deadline for the Submission of Quotation	<b><u>15:30H, Friday, July 15, 2016</u></b> Cabo Verde Time
5.14	All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English or <input checked="" type="checkbox"/> Portuguese <input checked="" type="checkbox"/> Bidders are requested to provide a detail description and technical of materials to be supplied. Please provide this quotation based on abi provide original and good quality.
5.15	Documents to be submitted	<input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance of requirements in Annex 1; <input checked="" type="checkbox"/> A statement whether any import or export licenses are required in the goods to be purchased including any restrictions on the country of use/dual use nature of goods or services, including and disposition to e <input checked="" type="checkbox"/> Quality Certificates (ISO, etc.); <input checked="" type="checkbox"/> Latest Business Registration Certificate; <input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Sec 1267/1989 list, UN Procurement Division List or other UN Ineligibility L
5.16	Period of Validity of Quotes starting the Submission Date	<input checked="" type="checkbox"/> 60 days  In exceptional circumstances, UNDP may request the Vendor to extend of the Quotation beyond what has been initially indicated in this RFQ. Proposal shall then confirm the extension in writing, without any modi whatsoever on the Quotation.
5.17	Partial Quotes	<input checked="" type="checkbox"/> Not permitted
5.18	Payment Terms	<input checked="" type="checkbox"/> 100% upon complete delivery of goods
5.19	Liquidated Damages	<i>0.5% of the total Purchase order amount for every day of delay, up to a duration of 1 calendar month. Thereafter, the contract may be termina UNDP without additional notice.</i>
5.20	Evaluation Criteria	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and low Comprehensiveness of after-sales services <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions <input checked="" type="checkbox"/> Others Comprehensiveness of after-sales services
5.21	UNDP will award to:	<input checked="" type="checkbox"/> One and only one supplier
5.22	Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order


6. Goods offered shall be reviewed based on	5.23	Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by
	5.24	Conditions for Release of Payment	<input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with this RFQ requirements
	5.25	Annexes to this RFQ	<input checked="" type="checkbox"/> Specifications of the Goods Required (Annex 1) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions (Annex 3).  Non-acceptance of the terms of the General Terms and Conditions (GT grounds for disqualification from this procurement process.
	5.26	Contact Person for Inquiries (Written inquiries only)	<i>Pedro Gomes</i> <i>Procurement Associate</i> <i>procurement.cv@cv.jo.un.org</i>  Any delay in UNDP's response shall be not used as a reason for extending deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

7. The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.
8. Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.
9. After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.
10. At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum fifteen five per cent (15%) of the total offer, without any change in the unit price or other terms and conditions.
11. Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

12. UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
13. Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:  
<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>
14. UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.
15. UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link: [http://www.un.org/depts/ptd/pdf/conduct\\_english.pdf](http://www.un.org/depts/ptd/pdf/conduct_english.pdf)

Thank you and we look forward to receiving your quotation.

Sincerely yours,  
  
Ilaria Carnevali  
Deputy Resident Representative  
June 29, 2016

Annex 1

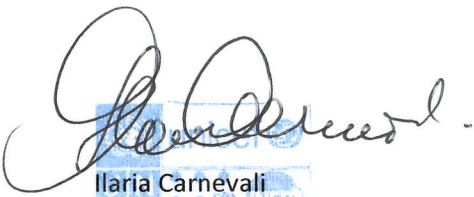
**Quantity and Technical Specifications**

Items	Items to be Supplied	Quantity	Description/Specifications of Goods (the products should comply with national and or / international standards) – Minimum Requirements Energy Star Compliant or equivalent
1	Computer (Terminals) + Monitors	2	<p>Processor: <b>Processador Intel® Core i7</b>  Number of processor (Núcleos): <b>4 Núcleos</b>  Processor Speed: <b>3,4 GHz, 8 MB de cache, 4 núcleos</b>  Optical Drive: <b>DVD Recorder SATA</b>  Network connection Ethernet LAN: <b>Ethernet 10/100/1000 Integrated</b>  With our without Wireless Connection: <b>802.11b/g/n (1x1)</b>  Ports:  VGA Port: <b>VGA via adaptador</b>  <b>4 - USB 2.0 4X</b>  <b>2 - USB 3.0 2X</b>  Integrated Card Reader: <b>Memory Card Reader 6-in-1</b>  Disk: <b>4 Tb or superior</b>  Memory: <b>12 Gb or superior</b>  Slots: <b>3 slots PCIs for video expansion board</b>  Keyboard and Mouse: <b>Portuguese Keyboard USB Multimedia + Optical Mouse.</b>  European 2 Pin Plugs, 220V.  Operating System: <b>Ubuntu</b>  LCD Monitor 22",  Equivalent to <b>DELL PRECISION 3420 TOWER</b></p>
2	Server  Dell PowerEdge FX2 Chassis  + FC630 Server  + FD332 Shared storage  or Equivalent	1	<p><b>Dell PowerEdge FX2 Chassis</b>  PowerEdge FX2S Chassis Configuration with Flexible IO  (up to 8 PCIe Slots)  PowerEdge FX2 Chassis for up to 4 Half-Width Nodes  2GB SD Card for CMC, Includes Flex Address Plus and  CMC External Storage  Power Supply, Redundancy Alerting Enabled Configuration  Dual, Hot-plug, Power Supply, 2000W  2x PowerEdge FX2 1Gbe Pass Through Module, Internal 8 ports  to External 8 ports  FX2 ReadyRails Sliding Rails</p> <p><b>FC630 Server Node</b>  Intel Xeon E5-2630 v3 2.4GHz,20M Cache,8.00GT/s QPI,Turbo,  HT,8C/16T (85W) Max Mem 1866MHz  No Internal SD Module</p>

	<p>Operating System: <b>No Operating System</b></p> <p>Memory: <b>1TB</b></p> <p>Hard Drive: <b>48TB</b></p>		<p>2133MT/s RDIMMs Performance Optimized 16x 32GB RDIMM, 2133 MT/s, Dual Rank, x4 Data Width Upgrade to Two Intel Xeon E5-2630 v3 2.4GHz,20M Cache, 8.00GT/s QPI,Turbo,HT,8C/16T (85W) iDRAC8 Enterprise, integrated Dell Remote Access Controller 2x 300GB 15K RPM SAS 12Gbps 2.5in Hot-plug Hard Drive H730 Controller 2.5" Backplane with up to 2 Hard Drives and PERC RAID Controller 68MM Heatsink for PowerEdge FC630 Processor 1 68MM Heatsink for PowerEdge FC630 Processor 2 PowerEdge FC PCIE Mezzanine Adapter Intel i350 Quad Port 1 Gigabit, KR Blade Network Daughter Card 68MM Processor Heatsink Shroud for PowerEdge FC630 RAID 1 for H330/H730/H730P (2 HDDs, SAS/SATA/SSD)</p> <p><b>FD332 Shared storage Node or Equivalent</b> 12x 2TB 7.2K RPM SATA 6Gbps 512e 2.5in Hot-plug Hard Drive FD33xD Dual PERC Controller with RAID Enabled PowerEdge FD332 Enclosure with up to 16 2.5" Hard Drives</p>
3	<b>SFP Transceiver Module</b>	4	AT- SPLX10 or equivalent. Also compatible to the following switches: <b>Switch AT-8000S</b>
4	<b>APC UPS Rack Mount 2200</b>	3	<p>Output power capacity: <b>1980 Watts / 2200 VA</b> Max Configurable Power : <b>1980 Watts / 2200 VA</b> Battery type: <b>Maintenance-free sealed Lead-Acid battery with suspended electrolyte : leakproof</b> Typical recharge time: <b>3 Hours</b> Control Panel: <b>LED status display with load bar graphs and battery; OnLine : On Battery; Replace Battery; and overload indicators.</b></p> <p>Surge Protection and Filtering Surge energy rating (Joules): <b>480 Joules</b> <b>Backup energy for the Rack</b></p>
5	<b>External Hard Disk Drive</b>	4	External HDD for backup purposes 5Tb

6	Internal Disk	8	Model : ST300MP0005 ( SAS – 5TB ) to upgrade the capacity of storage for Dell PowerEdge R630. Please note that the capacity is 5TB, and the model of the disk should be the same as ST300MP0005
7	LCD Monitor	4	LCD Monitor 22", Equivalent to HP or DELL
8	Video Card	10	K629c Video Card Dell Radeon, Hd3650 256 Mb Dvi Hdmi or equivalent. For video Sharing.
9	Network Card	6	EZ Card 1000 Mgps Copper Gigabit PCI Adapter, or equivalent compatible with Dell PCs. For Network management.
10	DVI – HDMI Adapters	10	DVI – HDMI Adapters
11	HDMI Cables	10	HDMI Cables 5 Meters Each
12	P5.95 LED Display	1	15 Piece - P5.95 de 50cm x 50cm (SMD3528 indoor and outdoor Installation) - Display for analysis and visualization of weather information/products.
13	Projector + Screen	1	Epson-EB-1970W Model - H622B or equivalent. Portable Screen, Dimensions: 2.5x2

Attach delivery schedule, if relevant.

  
 Ilaria Carnevali  
 Deputy Resident Representative  
 June 29, 2016